DATA2002 Team Contract

**Group number:** L11G03

**Name:** *[Put your name here]*

I agree to:

* Abide by the terms of this contract in relation to the group assessment for DATA2002/2902.
* Store all my written and code contributions to the assessment in the GitHub repository.
* Keep a record of my other contributions to the assessment (e.g. discussions, emails, meetings attended). A copy of this may be requested by the coordinator.
* All members agree to demonstrate respect, integrity, and fairness in line with Section 8 of the University of Sydney Student Charter. Members must:
  + Act ethically in all dealings with the group.
  + Avoid harassment, bullying, or discriminatory behaviour.
  + Maintain a cooperative and collaborative approach, ensuring equitable participation in tasks.
* The group will primarily use **Instagram** group chat for informal day-to-day communication. **GitHub** will be used to share resources, code, and other work related to the assessment. The link to the GitHub is: <https://github.com/nikki-mehr/DATA2002-LL11G03>.
* Each member agrees to check Instagram at least once daily during semester weeks and at least twice daily during the week leading up to the project deadline.
  + Members must respond to messages within 24 hours unless they have provided prior notice of unavailability.
* The group will meet at least once per fortnight after our tutorial time (Thursday 4pm), and in the 2 weeks leading up to the presentation due date we will meet at least twice a week. Meetings will run for approximately 1 hour, and during each meeting one member will be designated to write the meeting minutes.
* If a member consistently fails to meet expectations by missing deadlines, not attending meetings, or failing to contribute, the issue will first be raised within the group. We will work as a team to resolve the issue internally, raising concerns early. If unresolved, the matter will be escalated to the course coordinator with documented evidence of the missed contributions or unresponsiveness.

I understand that:

* My agreement to these terms is indicated through the act of submitting this document in Canvas.
* If I fail to meet my obligations as detailed in this group contract then I have failed to meet the assessment requirements for DATA2002/2902 and may be awarded a mark of zero for some or all of the project components.